



- **Purpose:**
 - Advise, guide, and mentor collegiate members and officers
 - Provide ongoing support throughout the colonization process and beyond
 - Create long-term continuity among the colony/chapter and the alumni
 - Preserve organizational knowledge from year to year
- **Makeup & Overview:** The Alumni Advisory Board (AAB) is an entity that will share the workload of the traditional Chapter Advisor position. Rather than one individual working with the colony/chapter, a board of eight or more alumni will be assembled to serve this role. The AAB may include local alumni volunteers of the chapter and/or from other chapters.

The AAB model:

- Allows more alumni to be involved, creating a larger pool of skills and talents;
 - Prevents one person from being overcommitted;
 - Creates continuity for the colony/chapter officers;
 - Provides a strong and lasting foundation for the colony/chapter.
- **General Responsibilities:** Each alumni advisor will be responsible for training and advising one collegiate officer and his committee. The advisor will become an expert in his area of chapter operations and will help maintain continuity through officer transition and long-term planning in that area.

After AAB training, each advisor will train his respective officer, attend his first committee meeting, and remain involved with the committee's operations over the course of each term. While the advisor is not expected to attend every committee meeting, he is expected to attend the first committee meeting and other committee meetings when possible.

The primary goal of each committee will be to create a comprehensive plan, approved by the colony/chapter prior to the end of the term, for its area of operations for the following term. Each advisor should guide his committee through the process of thinking, planning, organizing, and eventually executing this plan.

- **Time Commitments (during the recolonization term):**
 - AAB training: *approximately three hours, usually a Saturday or weekday evening*
 - Individual training: *an hour training session with staff, flexible scheduling*
 - First committee meeting: *an hour meeting, flexible scheduling*
 - One additional committee meeting: *an hour meeting, flexible scheduling*
 - First AAB quarterly meeting: *a two-hour meeting prior to staff departure*
 - One chapter meeting or LEAD session: *one hour, usually evening, many options*
- **Time Commitments (ongoing):**
 - Quarterly AAB meetings
 - First committee meeting of every term
 - One additional committee meeting each term
 - One chapter meeting or LEAD session each term
 - Regular interaction with collegiate officer and committee

AAB Positions:

- AAB Chairman
 - Train and advise the Commander
 - Coordinate quarterly AAB meetings
 - Coordinate AAB attendance at colony/chapter meetings and functions
 - Ensure that AAB members are working with their respective officers
 - Maintain communication with General Fraternity staff and university/college officials
 - Chapter Advisor
 - Train and advise the Lieutenant Commander and the Executive Committee
 - Assist the Executive Committee in creating the colony/chapter plan for the upcoming term
 - Financial Advisor
 - Train and advise the Treasurer and the Finance Committee
 - Assist the Finance Committee in creating a colony/chapter budget for the upcoming term
 - Recruitment Advisor
 - Train and advise the Recruitment Chairman and Recruitment Committee
 - Assist the Recruitment Committee in creating a year-round recruitment plan
 - Encourage the use of the Values-Based Recruitment Program
 - Alumni Relations Advisor
 - Train and advise the Alumni Relations Chairman and Alumni Relations Committee
 - Assist the Alumni Relations Committee in creating the alumni relations plan for the upcoming term
 - Risk Reduction Advisor
 - Train and advise the Sentinel and Risk Reduction Committee
 - Assist the Risk Reduction Committee in creating the risk reduction plan for the upcoming term
 - Promote education on the *Risk Reduction Policy and Guidelines*
 - LEAD Advisor
 - Train and advise the LEAD Chairman and LEAD Committee
 - Assist the LEAD Committee in creating the LEAD plan for the upcoming term
 - Work to ensure that candidate education is free from hazing
 - Petitioning Advisor
 - Train and advise the Historian and the Petitioning Committee
 - Assist the Petitioning Committee in organizing, documenting, compiling, editing, and submitting the colony's petition
 - Additional Advisors If the above positions are filled, additional advisors for Social, Scholarship, Service, and Fundraising will be sought.
- The AAB will be critical to the success of this project, and alumni volunteers are needed to fill the board. If you have the time and commitment to devote to the success of this project, please volunteer to serve.